



**Silverstone CE Primary School
Special Educational Needs and Disabilities
information for
parents/carers, learners and governors**

2023 - 2024

At Silverstone CE Primary School we believe that every child is unique and has the right to be included in our school community regardless of faith, ethnicity, learning difficulty or disability. We provide high quality teaching to all of the pupils and we understand that this may come in many forms from whole class teaching, learning with adaptations, support and specific interventions.



We are committed to working together with all members of our school community.

The key members of the SEND team in school are:

- SENDCo **Mrs Andrea Capstick**
- Head and Designated Safeguarding Lead **Mr James Bloomfield**
- SEND Governor **Mrs Carolyn Lovell**

If you have specific questions about the West Northamptonshire Local Offer, contact them via <https://www.westnorthants.gov.uk/local-offer> _ Northampton Information and Advice Service (IASS) can signpost you to available support. SNIX is a magazine listing extra curricular activities for children with SEND.

Alternatively, if you think your child may have SEND, please speak to their Class Teacher or contact Mrs Capstick, our SENDCo on 01327 855100 .



Through creating a stimulating learning environment, we have a curriculum which is flexible enough to meet the needs of all members of our school community. This encompasses the four main areas of SEND:

- Communication and interaction
- Cognition and learning
- Social, mental and emotional health
- Sensory and/or physical

We monitor progress of all learners, and staff continually assess pupils to ensure that learning is progressing. Our whole school system for monitoring progress includes regular pupil progress meetings and discussions between staff including teaching assistants and class teachers.



How does Silverstone CE Primary School know if children need extra help?

We know when pupils need extra help if:

- Concerns are raised by parents, teachers or the child
- Monitoring progress of all and challenging why a child is making limited progress
- There is a change in the pupil's social, emotional and mental health
- We have received information from other agencies who may already be working with the child before they join us.



Who is the first person to contact and is responsible for supporting my child with SEND?

Class teachers

Responsible for:

- The progress of your child and identifying, planning and delivering any additional help your child may need (this could be targeted work, additional support) and informing the SENDCO as necessary
- Writing provision maps, monitoring these and keeping them up to date
- Working in partnership with the children to create a one-page profile and set targets
- Tracking pupil progress, reviewing and modifying support and challenge
- Ensuring that all staff working with your child are helped to deliver the planned work/program so they can achieve the best progress
- Ensuring that the schools' SEND policy is followed in their classrooms.

Who is also responsible for supporting my child with SEND?

SENDCO (Mrs Andrea Capstick) Responsible for:

Co-ordinating all the support for children with special educational needs or disabilities (SEND) and developing the school's SEND policy to make sure all children get a consistent high-quality response to meeting their needs in school. Ensuring that you are:

- Involved in supporting your child's learning
- Kept informed about the support your child is receiving
- Involved in reviewing how they are doing
- Liaising with all people coming into school to support your child e.g. Speech and Language Therapist
- Updating the school's SEND register
- Monitor the impact of policies and effectiveness of provision in the school
- Supports teachers in writing a one-page profile as part of a pupil passport or support plan
- Providing specialist support for teachers and support staff so they can help children with SEND to make maximum progress
- Working with the local authority and external consultants to implement and monitor our provision.
- Ensure staff take advantage of professional development to understand the diversity of needs within their cohort.



Who else is responsible for supporting my child with SEND?

Headteacher (Mr James Bloomfield)

Responsible for:

- The day to day management of all aspects of the school, this includes the support for children with SEND.
- The Headteacher will give responsibility to the SENDCO and class teachers but is still responsible for ensuring that your child's needs are met
- The Headteacher must make sure that the Governing Body is kept up to date about any issues in the school relating to SEND.

SEN Governor (Mrs Carolyn Lovell)

Responsible for:

- Monitoring and overseeing the effectiveness of SEND provision within the school.



I think my child might have special educational needs, what should I do?

- The class teacher is the initial point of contact for responding to parental concerns. We will listen to your concerns and draw on your own experience and observations that you will have as a parent of how your child is outside of school.
- If you have any further concerns or would like to know more about a specific provision, then contact Mrs Capstick, who is our school SENDCo.
- We can arrange for your child to be assessed either by ourselves, external partners who work with the school or by referral to external agencies who can provide a specialist assessment.

We will be with you every step of the way to work with you and support you through this process and review provision to find out what works best for all our children.



How will I know how Silverstone CE Primary School supports my child?

- Each pupil's education programme is planned by the class teacher. When a pupil has been identified with special needs, their work will be adapted by the class teacher to enable them to access the curriculum more easily.
- For children with specific needs, small and measurable targets will be given which will be discussed with the child and parents and monitored regularly by the class teacher and SENDCo. Targets may be discussed at parents evening, at termly reviews or through specific review meetings. Parents are welcome to review progress more regularly through consultation with your child's class teacher.
- We may provide additional support in class from the teacher or support assistant by simplifying language or working at a personalised workstation. Support assistants may be allocated to work with the pupil in a 1:1 or small focus group to target more specific needs.
- If a pupil requires greater support in a particular area, for example, phonics, maths or English, then she/he will be placed in a small intervention group led by either the teacher or support assistant. All interventions are regularly reviewed by those delivering them and by the SENDCo, to ascertain how effective they are being and to inform future planning.
- Regular progress meetings are held within team meetings and then discussed with Senior Leaders and the SENDCo to discuss individual pupils. This shared discussion may highlight any ongoing concerns and help to plan further support if required.
- Some pupils who require additional support are referred to external agencies and specialists such as Speech and Language Support or the Educational Psychology Service.
- If appropriate specialist equipment may be given to the pupils e.g. writing slopes, pencil grips, easy to use scissors. Where necessary, classroom environments will be adjusted to meet the needs of individual children with regard to access, quiet areas, visual prompts etc. We also have designated areas in school where specialist provision can be made available so that the child can access more readily the support on offer.
- We regularly review our provision and as training courses become available, we evaluate their likely impact and how relevant they are for our children and send staff as appropriate.
- We'd like to also listen to your views about what you think will aid your child's progress and explore the type of provision that you think will work for your child and their individual needs.
- Provision is reviewed on an individual basis taking account of your child's specific needs.



For children with learning needs, how do we adapt our teaching, and what interventions and resources do we use?

Teaching:

- Pre-teaching of vocabulary
- Visual timetables
- Practical resources to model and practice
- Laptops use when handwriting is a barrier
- Instructions simplified
- Use of recording devices, visual clues and examples

Resources:

- Sensory Room – The Aviary
- The Jungle Room - SALT
- Talk Notes
- Coloured Overlays
- Pencil Grips
- Writing Slopes
- Ear Defenders
- Practical Maths resources
- Sensory Objects
- Word Banks

Interventions:

- Reading comprehension
- Power of 2
- Beat dyslexia
- Time to talk
- Zones of regulation
- 1-2-1 nurture time
- Colourful semantics
- Touch typing
- Phonics
- Toe by Toe
- Comic strip conversations
- Social detective
- Sensory diets
- Socially speaking
- Handwriting
- Fine motor skills

How will my child be included in activities outside the classroom including school trips?

- Activities and trips are made as inclusive as possible and available to all children.
- Where necessary, individual risk assessments are carried out and procedures put into place to enable all children to participate.
- If it is felt that an intensive level of 1:1 support is required, a parent or carer may be asked to accompany their child during the activity.
- The school has adopted various inclusive sports such as goal ball and boccia.

What support will there be for my child's overall well-being?

The school offers an excellent level of pastoral support for all pupils and more specifically those who are encountering emotional difficulties. These include:

- All class teachers are readily available for pupils who wish to discuss issues or concerns. A meet and greet is also available for pupils who find leaving parents difficult in the morning
- We work closely with families who have an EHA or are receiving Social Worker support
- Some interventions are available for children who need help to develop their social skills, manage their anxieties, anger or for those who need a little emotional support due to changes within the family setting, led by a Pastoral Lead
- Play leaders at lunchtime support and encourage children who find lunchtimes a challenge through a wide range of activities
- A behaviour policy that outlines a firm, but fair approach, which can be personalised to suit a child's needs.
- Restorative justice time to reflect and change behaviours.
- Worry boxes for children to self-refer for support and help
- Zones of Regulation, a strategy to help a child recognise how they are feeling
- Promoting our school values to prevent bullying
- Sensory breaks during the school day.



How does Silverstone CE Primary School support children with medical needs?

If a child has a medical need, then a detailed care plan is compiled with support from the school nursing team/medical team involved and in consultation with parents. This is then shared with all staff who are involved with the pupil.

- Staff receive training as necessary from the school nurse or health care professional, for example Epi- pen training.
- Where necessary, and in agreement with parents, medicines are administered in school, but only where a signed medicine consent form is in place to ensure the safety of both the child and the staff member.
- A dedicated medical treatment area is available when necessary.
- Named staff receive basic first aid training, with some members of staff trained in paediatric first aid.
- The school has a comprehensive Medicine in School policy that is available for consultation from the school office.



What specialist services and expertise are available at or accessed by the school?

For some learners, we seek advice from specialist teams. We have access to services universally provided by West Northamptonshire County Council and the National Health Service which are described on the Local Offer website <https://www.westnorthants.gov.uk/local-offer>

The agencies currently used by the school and our families include:

- SALT (Speech and language therapy support)
- Behaviour Support (Jogo)
- EHA – Early help Assessment Helpline
- CAMHS (Child and Adolescent Mental Health Service)
- RMC – Referral Management Centre
- Child in Need (CIN) practitioners.
- EIS – Educational Inclusion Service
- Educational Psychologist
- Multi-sensory impairment service
- MASH (Multi Agency Safeguarding Hub)
- Northampton General Hospital (Paediatricians & paediatric nurses)
- Occupational Therapy
- Physiotherapy
- School Nursing team
- Social Services
- Specialist SEND Support Services.



What do all the acronyms mean?

- **SEND** – Special Educational Needs & Disabilities
- **EHCP** – Education, Health & Care Plan
- **IEP** – Individual Education Plan
- **EHA** – Early Help Assessment
- **EP** – Educational Psychologist
- **SSS** – Specialist Support
- **CAMHS** – Child & Adolescent Mental Health Service
- **SALT** – Speech & Language Therapy
- **IASS** – Information Advice Support Service
- **OT** – Occupational Therapy
- **ASD** – Autism Spectrum Disorder
- **ADHD** – Attention Deficit Hyperactive Disorder

How accessible is the school environment?

Silverstone CE Primary School is a newly built school all on one site. In addition to wide corridors and no steps within school which make all areas accessible for all, we have the following:

- Allocated disabled parking
- 2 specific disabled toilets
- A medical room
- All classes at ground level
- Wheelchair accessible doors throughout the building
- Single level outdoors
- Access to specialist equipment if required.

As a school we are happy to discuss individual access requirements and adapt our environment so that it meets the needs of all of our pupils.



How will you help me support my child's learning?

All parents are encouraged to contribute to their child's education. On a day-to-day level, we give the children detailed feedback which we encourage our children to respond to. Children in KS2 and some children in KS1 are aware of their next steps targets to improve their learning development. You may also approach the class teacher informally if you would like to talk to them about your child's progress in between our more formal parents' evenings.

For more regular support we are able to set up a home-school communication book. This helps you to keep in touch with your child's class teacher regularly so we know how they are doing at home, and we can tell you how they are doing in school. We hope that this will ensure that we are working together to support your child both at home and at school.

We can suggest activities and games that you can do with your child to support their learning. We also subscribe to Times Table Rock stars, which is designed for home learning with parents and children working together.

On a more formal review level, parents of pupils with high levels of SEND, will be invited to discussions and review meetings with the SENDCo and other professionals. At reviews children are supported and encouraged to join in with the discussion to make their feelings known.



How will I know how my child is doing?

Your child's progress is continually monitored against national standards by his/her class teacher on a daily basis through their class work. A variety of assessment tools are used to keep track of their progress which is discussed with senior staff at regular team meetings. This is to ensure that all of our children are making good progress and where we can review the provision to reflect if this needs to be adjusted. We share their attainment and progress with parents at termly parent meetings and specific SEND provision is monitored by the SENDCo. The school uses the assess, plan, do, review model to ensure the support in place is suitable.

Children will be given specific targets to support their learning and to help them to understand their next steps. At various stages all children are formally assessed using National Phonic Screening, Multiplication tables test and Standard Assessment Tests (SATs). This is something that the government requires all schools to do, and the results are published nationally. Every July, your child will be provided with a written report which details their attainment in line with these levels.



How will the school prepare and support my child when joining Silverstone CE Primary or transferring to a new year group/setting or secondary school?

Many strategies are in place to enable the pupil's transition to be as smooth as possible. These include:

- Transference of records and other communication between schools prior to the pupils leaving or joining
- Some children need more transition visits than others and this is easily arranged
- The SENDCo is more than happy to meet parents before a child starts at Silverstone CE Primary School
- The Reception teachers and the SENDCo liaise with nursery and pre-schools to ensure a smooth entry to school
- We liaise with other agencies where there is a wider involvement in the family
- We create individual transition plans with children that share important information about their needs and what helps
- We have a 'class in a nutshell' document that provides key information for the new teacher
- Teachers have transition meetings to share important information about children moving to their new classes
- When a pupil who may have more specialised needs is preparing for transition to secondary school, a separate meeting is usually arranged with the Silverstone CE Primary School SENDCo, the secondary school SENDCo, parents and where appropriate the child
- The SENDCo at our cluster school, Sponne, is usually involved with SEND children from Year 5 to ensure a transition of programmes and to fully prepare the pupil and their family for Secondary school
- In partnership with the secondary school, we provide additional transition events which are tailored to the needs of the individual
- Social stories with photos are created for children anxious about moving classes/schools, these are taken home to read over the summer
- Before starting school in September, children new to Reception are invited to school for a stay/play session
- In July, we have an internal transition day for pupils to go to their new class.



What do I do if I have a complaint about my child's education at Silverstone CE Primary School?

If any parent is unhappy with the education their child is receiving, or has any concern relating to the school, we encourage that person to talk to the child's class teacher as soon as possible. Where an issue cannot be resolved informally, an appointment will be made firstly with the SENDCo, followed by a meeting with the Headteacher should the issue not be resolved.

Useful links

<https://www.westnorthants.gov.uk/local-offer> Parent Partnership - www.dfe.gov.uk

Review

This report is reviewed annually. This report was reviewed September 2023 and the next review is due September 2024.

